



**CARELOT CHILDREN'S CENTER  
EMPLOYMENT APPLICATION**



Date of Application: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date Available to begin employment? \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Position applied for: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_

Telephone Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Social Security# \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

- Have you ever been convicted of an offense against civil or military, forfeited bond or collateral, or are these criminal charges currently pending against you? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, please attach explanation about the nature of your conviction, degree of rehabilitation, time since release, etc...)  
**\*\*Please note: applicants will be subject to a criminal security check**
- Do you have a public service license? \_\_\_\_\_
- Do you currently hold certification for CPR and/or 1st Aid? (Please indicate) \_\_\_\_\_

**EDUCATION:**

COLLEGE	LOCATION	DATES ATTENDED	MAJOR	DEGREE

HIGH SCHOOL	LOCATION	DATES ATTENDED	PROGRAM	DATE GRADUATED

SPECIAL ORGANIZATIONS/HONORS  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY: (most recent first)**

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Salary or wage: \$ \_\_\_\_\_ per \_\_\_\_\_ Hours per week: \_\_\_\_\_

Position: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
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Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Salary or wage: \$ \_\_\_\_\_ per \_\_\_\_\_ Hours per week: \_\_\_\_\_

Position: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

=====

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Salary or wage: \$ \_\_\_\_\_ per \_\_\_\_\_ Hours per week: \_\_\_\_\_

Position: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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May we contact your present employer? : Yes \_\_\_\_\_ No \_\_\_\_\_

**ADDITIONAL SKILLS:** \_\_\_\_\_

**REFERENCES: (Please list 2 personal and 2 professional)**

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

3. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

4. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that the statements made by me on the application are true and complete to the best of my knowledge and are made in good faith. I understand that if I knowingly make any mis-statement of fact, I am subject to disqualification and dismissal. All statements made on this application, including employment information, are subject to verification as condition of employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date



**AUTHORIZATION TO RELEASE INFORMATION**

I hereby authorize the release of any information regarding my previous employment and/or personal character when officially requested by **Carelot Children's Center, Inc.** for the purposes of determining employment suitability.

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Signature

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Date

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Name Printed